

Meeting Minutes

West Valley Chapter APA

Opening:

The monthly meeting of West Valley Chapter APA duly called and held on July 11th 2007 at the Foothills Branch Library in the Hummingbird room commencing at 5:40 pm.

Present were:

Mary Sanders
Cassie Johnson
Debi Ping
Pat Christman
Brian Dallman
Carol Vario
Tanya Wood
Keith Howard
Susan Ewen
Donna Beaver

1. Approval of Agenda

The agenda was unanimously approved as distributed.

2. Approval of Minutes

The minutes from June 6th 2007 were approved by Mary Sanders.

3. Announcements

- Mary Sanders gave out the applications for the State Conference in August.
- Pat Christman discussed National Payroll Week throughout September 3-7th 2007. Also announced our next food bank day would be July 21, 2007.
- Brian Dallman spoke about the elections for our chapter Board Members, elections take place in October and results will be given in November 2007.
- Cassie Johnson announced our charity drive for the West Valley Child Crises Center current numbers. Currently we have \$500.00 in cash donations and over 144 items. Also announced was the purchasing of volunteer shirts for all chapter members who help with our community service efforts.

4. Open Issues

- Mary will be e-mailing a survey prior to our August 1st meeting to get some ideas and suggestions on ways to improve our Chapter.

- Pat Christman is looking for members that would like to help in putting together our National Payroll Week celebration. The celebration will be on September 5th at 6:00 in the Hummingbird room at Foothills Branch Library.

5. New Business

- Cassie Johnson gave updates that our current charity drive would be extended through August 31st 2007 now.

6. Guest Speaker

- Frank Tresnak from Symmetry Software gave PowerPoint presentation on “Doing tax research on the internet: Using the tools available the right way”. Frank briefly went through multiple web pages such as state agencies, Social Security Administration, IRS and U.S. Citizen and Immigration websites. Copy of presentation will be available.

7. Agenda for Next Meeting

- Guest speaker Jennifer Kehren the Director of Community Relations with the West Valley Child Crises Center coming in to give us more information about the charity we are having the donation drive for.

Adjournment:

Meeting was adjourned at 6:45 pm by Mary Sanders. The next general meeting will be at 6:00 pm on August 1st 2007 at the Foothills Branch Library in the Hummingbird room.

Minutes submitted by: Cassie Johnson
Submission date: 07/12/07

Approved by: Mary Sanders
Approval date: 07/12/07