



Meeting Minutes *West Valley Chapter APA*

Opening:

The monthly meeting of West Valley Chapter APA duly called and held on November 9th 2007 at the Foothills Branch Library in the Hummingbird room commencing at 6:08 pm.

Present were:

Mary Sanders
Cassie Johnson
Debi Ping
Brian Dallmann
Carol Vario
Sam Austin
Susan Ewen

1. Approval of Agenda

The agenda was unanimously approved as distributed.

2. Approval of Minutes

The minutes from October 3rd 2007 were approved by Mary Sanders.

3. Announcements

- Debi Ping announced information on our up and coming Holiday Party, RSVP's due December 3rd 2007.
- Cassie Johnson reminded that the next day at the Food Bank would be November 17th 2007.
- Brian Dallmann gave a reminder that Ballots for elections are due by November 15th.

4. Open Issues

- Cassie Johnson needs to distribute via e-mail the adopt a child (Christmas angels) lists after Thanksgiving for those who would like to contribute. All adopted children's gifts are due back to WVAPA by December 7th 2007.

5. New Business

- Cassie Johnson announced that on December 15th 2007 WVAPA will be having a Santa party at the West Valley Child Crisis Center, anyone who would like to contribute needs to let us know.

6. Guest Speakers

George Lopez from the IRS gave information regarding things to know for year end. Handouts are available on request

- Reviewed IRS.Gov website navigation
- Spoke about tax talk today and IRS forums which allow free participation
- Gave descriptions of independent contractor vs. employee status
- Discussed quarterly employment forms as well as W-4 and W-9's
- Went over the FIRE system in which you can use to file 1099's.

7. Agenda for Next Meeting

- To be announced

Adjournment:

Meeting was adjourned at 7:11 pm by Mary Sanders. The next general meeting will be at 6:00 pm on February 6th 2007 at the Foothills Branch Library in the Hummingbird room.

Minutes submitted by: Cassie Johnson
Submission date: 11/09/2007

Approved by: Mary Sanders
Approval date: 11/14/2007